

Guidelines for Workplaces

Are there any rules for the workplaces or offices?

The workplaces should adhere to the following directives:

1. Work from home (WFH): As far as possible the practice of WfH should be followed
2. Staggering of work/ business hours should be followed in offices, workplaces, shops, markets and industrial & commercial establishments
3. Screening & hygiene: Provision for thermal scanning, hand wash and sanitizer should be made at all entry and exit points and common areas
4. Frequent sanitization of entire workplace, common facilities and all points which come into human contact e.g. door handles etc., should be ensured, including between shifts
5. Social distancing: All persons in charge of workplaces should ensure adequate distance between workers, adequate gaps between shifts, staggering the lunch breaks of staff, etc.